

PUBLIC WORKS COMMITTEE AGENDA

June 5, 2017

11:00 am

Legislative Chambers

Public Works Committee:

Dan Banach (Chair), Jim Multer (Vice Chair)
Elden Morrison, Earle Gleason, Terry Button

I. MEETING MINUTES & MONTHLY AUDIT

- Public Comment
- Approve minutes of May 1, 2017 meeting
- Dan Banach and Jim Multer will sign the audit

II. HIGHWAY DEPARTMENT – Craig Prior

ROAD FUND

- **D3310 – Traffic**
- **D5010 – Administration**
 - Outlet Trail Sign
 - Airport sign(s)
- **D5110 – Maintenance Roads & Bridges**
- **D5112 – Capital Roads**
 - Project Update
- **D5120 – Bridges & Culverts**
 - Valley View Superstructure bid review
 - Award Valley View bridge and Authorize Supt. to Sign Timber Bridge Components purchase agreement
- **D5142 – Snow Removal**

III. ROAD MACHINERY FUND – DM5130

- New ½ ton for HMS is in service
- New rubber tire excavator has been delivered
- Declare surplus equipment – E-2

IV. BUILDINGS & GROUNDS - Joe Reed

New Business

- Weights & Measures – report attached
- Capital Plan - attached

Updates on Miscellaneous Items

- Solar
- COB 2nd Floor Reconfiguration
- Sr. Cleaner

V. EXECUTIVE SESSION if needed

HIGHWAY DEPARTMENT MONTHLY REPORT

May 1 – May 31, 2017

ADMINISTRATION/PERSONNEL

- Loomis and Alexander Rd Bridge project admin
- 2017 Milling & Paving projects – field inspection work (Craig)
- Personnel appraisals

TRAFFIC

CAPITAL

- Bath Rd. – pavement milling completed
- Six Corners Rd. - pavement milling completed
- Lakemont Himrod Rd – pavement milling completed
- Paving completed on Lakemont Himrod Road, crews moved to and started on Bath Road on 6/1/17.

MAINTENANCE

- Deer carcasses (8) were picked up by YCHD staff
- Low shoulder repairs in progress on Ferguson Corners Road - CR #4.
- Road side mowing began on 5/16
- Guiderail repairs on County House Road completed

BRIDGES & CULVERTS

- Loomis Rd. – Consultant Agreement has been signed and returned to CHA. Preliminary Design underway
- Alexander Rd. – Old superstructure has been removed, abutment preparation work completed, precast concrete beams were set and grouted on 6/1/17
- Valley View Timber component bids received on 5/31/17
- Culvert replacement in progress on City Hill Road.

SNOW & ICE

ROAD MACHINERY

- New Volvo rubber tired excavator delivered to YCHD
- New ¾ ton pickup delivered to YCHD

RESOLUTION NO. _____

**AWARD BID FOR THE PURCHASE OF THE VALLEY VIEW ROAD TIMBER
BRIDGE (BIN 3219290) COMPONENTS AND AUTHORIZE HIGHWAY
SUPERINTENDENT TO PURCHASE THE TIMBER BRIDGE COMPONENTS**

WHEREAS, Hunt Engineers submitted the design of the superstructure replacement for the Valley View Bridge as per Resolution 81-17, and

WHEREAS, bids were received for the purchase of the timber superstructure (per design specifications) on May 31, 2017 and three firms submitted bids to the Yates County Highway Department

Western Wood Structures, Inc.	\$88,900.00
Unalam	\$87,937.00
Laminated Concepts, Inc.	\$97,293.00

WHEREAS, Unalam did not provide a bid bond and other required bid documents with their bid of \$87,939 and must be disqualified, and

WHEREAS, Hunt Engineers has reviewed the bids and conducted a background check on Western Wood Structures, Inc. and found no negatives or reason not to award the project to them and recommends awarding the bid to Western Wood Structures, Inc.,

NOW, THEREFORE BE IT RESOLVED, to award the bid to Western Wood Structures, Inc. in the amount of \$88,900, and be it further

RESOLVED, to authorize the Superintendent of the Yates County Highway Department to sign the purchase agreement for the timber bridge components and be it further,

RESOLVED, that copies of this resolution be forwarded to each bidder, Hunt Engineers, the Yates County Treasurer, and the Yates County Highway Superintendent.

RESOLUTION NO : _____

DECLARE SURPLUS EQUIPMENT

WHEREAS, the Yates County Highway Department has equipment that is or has been replaced and is no longer being used and should be sold, as is by the county,

WHEREAS, the following equipment shall be declared surplus property,

E-2.....2008 Volvo Excavator Model # EW160C – 6041 hrs

NOW, THEREFORE BE IT RESOLVED, the authorize the Yates County Highway Superintendent to sell the above equipment at auction, and be it further

RESOLVED, that a copy of this resolution be provided to the Yates County Highway Department and to the Yates County Treasurer.

PUBLIC WORKS COMMITTEE MEETING
6-5-2017

NEW AGENDA ITEMS

- 1- **Weights and Measures:** See attached report from Cliff Boyce.
- 2- **Capital Plan:** Please see the attached proposals for Court House Security Equipment, PSB HVAC, B&G Equipment and the 4th year of the phone system replacement.

UPDATES ON MISC. ITEMS

- 1- **Solar:** Discuss what option are left to explore.
- 2- **COB 2nd Floor Reconfiguration:** All staff have moved to their final spaces. Waiting for the new signs and working on two meeting rooms as we have time.
- 3- **Sr. Cleaner:** I have promoted Andrew Spencer to Sr. Cleaner and will be advertising for the Building Maintenance Helper position opening.

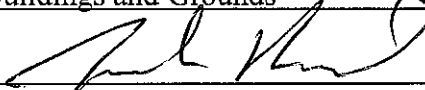
**Yates County CIP FY 2018-2022
Capital Project/Equipment Request Form**

INSTRUCTIONS

- This request form is for proposed projects or equipment purchases with an estimated total cost of *\$25,000 or more* and a useful life exceeding three years, and for all proposed land acquisitions (regardless of cost). Individual items similar in nature and which together will cost *more than \$25,000* are also considered to be capital improvements.
- Prior to submission, all capital requests must be reviewed with the Departmental Legislative Standing Committee.

BASIC INFORMATION

Requesting Department: Buildings and Grounds

Department Head Signature: 

Status: New X Update or Modification of Previous Request

(Check One)- Priority Level to Capital Request:

Low

Med. X

High X

Estimated **Total Cost** of this Project/Equipment: \$ 1,100,000

Proposed Project/Equipment including description, start/completion date (if applicable):

Replace the roof on the Public Safety Building and at that time replace the roof top air handling equipment and bring the HVAC system into the Siemens control software used at the COB and CH.

Attach additional pages, contractor estimates, bids, etc. as necessary to support this request.

ESTIMATED COSTS / FINANCING

Please reflect Estimated Costs in the table below:

EST. COSTS	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Planning					
Design/Engineering	20,000				
Equipment		320,000			
Materials		760,000			
Construction					
Other					
Total Estimated Cost:	20,000	1,080,000			

a. If **“Other”** costs associated, please describe: _____

b. If necessary, please add any additional information related to estimated costs:

This cost is based on budgets from Garland and Siemens.

Please enter proposed Financing Opportunities in the table below:

PROPOSED FINANCING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	20,000	1,080,000			
State					
Federal					
Fees/Revenues					
Capital Reserve					
Debt Financing					
Other					
Total Requirement:	20,000	1,080,000			

a. If State or Federal aid is indicated above or if amounts are shown under “Other,” please describe: _____

b. If grant funding is needed for this request, please describe the source of the grant and the status of grant application preparation, submission, or approval:

JUSTIFICATION/PRIORITY

Please briefly describe why funding is necessary for this project (i.e. necessary to reduce health/safety risks, repairs to make improvements to County facility, improvements part of approved plan, and so on):

The current roof is now 23 years old and while we have only had a few small leaks I would like to be proactive in replacing it so we have the time to look at multiple roof systems and the HVAC needs of the facility. The HVAC equipment is original from 1975. As described in the presentation to the Legislature 2 years ago it is past its life expectancy and has had roofs added to the top to stop leaking and is very inefficient. By bringing the equipment into the Siemens we will have greater control of the system.

LEGISLATIVE COMMITTEE COMMENTS

If applicable, please describe comments and/or recommendations for this Request from the Department's Legislative Committee:

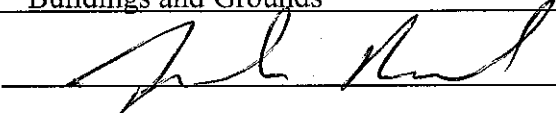
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BASIC INFORMATION

Requesting Department: Buildings and Grounds

Department Head Signature: 

Status: New Update or Modification of Previous Request

(Check One)- Priority Level to Capital Request:

Low
Med.
High

Estimated **Total Cost** of this Project/Equipment: \$ 88,300

Proposed Project/Equipment including description, start/completion date (if applicable):

Replace the 1999 Skid steer with a compact Loader.

Attach additional pages, contractor estimates, bids, etc. as necessary to support this request.

ESTIMATED COSTS / FINANCING

Please reflect Estimated Costs in the table below:

EST. COSTS	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Planning					
Design/Engineering					
Equipment	88,300	88,300			
Materials					
Construction					
Other					
Total Estimated Cost:	88,300	88,300			

a. If **“Other”** costs associated, please describe: _____

b. If necessary, please add any additional information related to estimated costs:

 This cost is based on state bid pricing from John Deere.

Please enter proposed Financing Opportunities in the table below:

PROPOSED FINANCING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund		66,810			
State		6,490			
Federal					
Fees/Revenues		15,000			
Capital Reserve					
Debt Financing					
Other					
Total Requirement:		88,300			

a. If State or Federal aid is indicated above or if amounts are shown under “Other,” please describe: _____

This would be eligible expense under the State OCA contract. The skid steer has an estimated auction price of \$15,000.

b. If grant funding is needed for this request, please describe the source of the grant and the status of grant application preparation, submission, or approval:

JUSTIFICATION/PRIORITY

Please briefly describe why funding is necessary for this project (i.e. necessary to reduce health/safety risks, repairs to make improvements to County facility, improvements part of approved plan, and so on):

The skid steer was purchased before the current buildings were built. At the time it met the needs of the department. The current way the department used the equipment has changed. Also the visibility is very poor in a skid steer and a new compact loader would have 360 degree visibility for the operator improving safe operation in the tight quarters. A loader also would decrease the time it takes to clear the lots of snow and allow for the piling of the snow without the use of the snow blower.

LEGISLATIVE COMMITTEE COMMENTS

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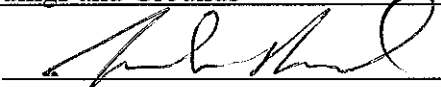
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BASIC INFORMATION

Requesting Department: Buildings and Grounds

Department Head Signature: 

Status: New Update or Modification of Previous Request

(Check One)- Priority Level to Capital Request:

Low

Medium

High

Estimated **Total Cost** of this Project/Equipment: \$ 99,040

Proposed Project/Equipment including description, start/completion date (if applicable):

Upgrade the equipment that controls the security systems in the County Courthouse. This includes a new touch screen and PC to operate the system with the latest operating system, add a monitoring station at the Public Safety building for after-hours alarms, make adjustment to the maps used in the system to reflect changes in layout to the buildings, upgrade the General Electric Programmable Logic Control (PLC) that is past end of life and replacement parts are no longer available for and upgrade the intercom system to be compatible with updated PLC system.

Attach additional pages, contractor estimates, bids, etc. as necessary to support this request.

ESTIMATED COSTS / FINANCING

Please reflect Estimated Costs in the table below:

EST. COSTS	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Planning					
Design/Engineering					
Equipment	99,040				
Materials					
Construction					
Other					
Total Estimated Cost:	99,040				

a. If “Other” costs associated, please describe: _____

This is based on an estimate provided by Cornerstone Service (Previously Norment Security). Norment vendor that provided the current system when the buildings where built.

b. If necessary, please add any additional information related to estimated costs:

Please enter proposed Financing Opportunities in the table below:

PROPOSED FINANCING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	82,142				
State	16,898				
Federal					
Fees/Revenues					
Capital Reserve					
Debt Financing					
Other					
Total Requirement:	99,040				

a. If State or Federal aid is indicated above or if amounts are shown under “Other,” please describe: _____

State aid will be available through the OCA contract as this is maintenance to the building equipment.

b. If grant funding is needed for this request, please describe the source of the grant and the status of grant application preparation, submission, or approval:

JUSTIFICATION/PRIORITY

Please briefly describe why funding is necessary for this project (i.e. necessary to reduce health/safety risks, repairs to make improvements to County facility, improvements part of approved plan, and so on):

This project will bring the Courthouse Security Equipment up to date. The current system is operation 8 year old PC, the PLC controls (original) are past end of life and are no longer supported by the manufacture and replacement parts are no longer available. The project also addresses safety concerns with the Duress system that is unattended outside of the hours that the Courthouse is open by placing a monitoring station in the Public Safety Building.

LEGISLATIVE COMMITTEE COMMENTS

If applicable, please describe comments and/or recommendations for this Request from the Department's Legislative Committee:


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BASIC INFORMATION

Requesting Department: Buildings and Grounds

Department Head Signature: 

Status: New Update or Modification of Previous Request

(Check One)- Priority Level to Capital Request:

Low
Medium
High

Estimated **Total Cost** of this Project/Equipment: \$ 180,000

Proposed Project/Equipment including description, start/completion date (if applicable):

Replace the County phone System. This will be the 4th year of the 5 year plan. Last payment will be fall 2019.

Attach additional pages, contractor estimates, bids, etc. as necessary to support this request.

ESTIMATED COSTS / FINANCING

Please reflect Estimated Costs in the table below:

EST. COSTS	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Planning					
Design/Engineering					
Equipment					
Materials					
Construction					
Other	\$60,000	\$60,000			
Total Estimated Cost:	\$60,000	\$60,000			

a. If **“Other”** costs associated, please describe: _____

Payment to Cisco financial for project completed in 2016.

b. If necessary, please add any additional information related to estimated costs:

Please enter proposed Financing Opportunities in the table below:

PROPOSED FINANCING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	20,000	20,000			
State					
Federal					
Fees/Revenues	18,000	18,000			
Capital Reserve	22,000	22,000			
Debt Financing					
Other					
Total Requirement:	60,000	60,000			

a. If State or Federal aid is indicated above or if amounts are shown under “Other,” please describe: _____

b. If grant funding is needed for this request, please describe the source of the grant and the status of grant application preparation, submission, or approval:

JUSTIFICATION/PRIORITY

Please briefly describe why funding is necessary for this project (i.e. necessary to reduce health/safety risks, repairs to make improvements to County facility, improvements part of approved plan, and so on):

This project was approved in 2015 and was a five year commitment. This will be year 4 of the 5 year contract.

LEGISLATIVE COMMITTEE COMMENTS

If applicable, please describe comments and/or recommendations for this Request from the Department's Legislative Committee: