

## FINANCE COMMITTEE

August 8, 2017

Committee members: Doug Paddock, Jim Smith, Ed Bronson, Bill Holgate, Mark Morris, Taylor Fitch.

Others present: Robert Lawton, Tim Dennis, Elden Morrison, Jim Multer, Dan Banach, Leslie Church, Earle Gleason, Terry Button, Connie Hayes, Nonie Flynn, Wendy Flaitz, Dan Long.

Doug and Mark will do the audit this month

Minutes of the July meeting were approved as presented.

### **Planning – Dan Long**

Dan reported the Yates County Planning Board had 6 referrals. Penn Yan, Starkey, and Middlesex's referrals were found to have no county-wide impact. Milo's referral was found to have a positive county-wide impact. There was discussion on the inter-municipal agreements. A motion to accept the final version of the IMA was made and approved unanimously by the Planning Board.

Dan reported with regard to the Open Access Network. The final submission has been completed and the State's reimbursement of \$295,342 was received last week.

Dan reported with regard to Penn Yan Marine. The ongoing monitoring plan is being conducted. LaBella Associates will be providing the office with an update on the monitoring plan early in August in compliance with the DEC requirements for testing and documentation at the site.

Dan reported the DOT contacted his office regarding the final outstanding item on the checklist for the Transportation Grant. The public notice for the 5311 grant application was published in the Chronicle Express and the Observer on Wednesday, July 26, 2017. Yates Transit will be updating the Legislature at Monday's meeting.

Dan reported on the Local Update for Census Addresses (LUCA). He is continuing to coordinate with other agencies and departments with regard to sending the G/FLRC any address database to process. The Yates County Sheriff is cooperating with a version of the SAM and E911 lists. We have received the LUCA authorization forms and are forwarding them to G/FLRPC as the County Liaison.

Dan reported on the Vine Valley Boat Launch Project. The CFA application was updated and submitted. Dan expects to hear something on the grants by the end of September.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Authorize Yates County To Submit An Application To The Office Of Community Renewal For A Community Development Block Grant On Behalf Of Yates County.

Dan reported he has researched the development of a County Wide Comprehensive plan and the original 1975 County Comprehensive Plan has been reviewed in relation to update efforts. Dan proposes to provide the Committee with a summary report of the original comprehensive plan in relation to the County in 2017 and will provide a presentation regarding Comprehensive Planning and uses of such a plan at the October Legislative meeting.

Dan received a notification from the DEC regarding an update to their Unit Management Plan that involves Region 8. This includes the Bare Hill Unique Area.

### **Real Property – Wendy Flaitz, Interim Director**

Wendy reported she started in July and is getting acquainted with the County and assessors.

Wendy reported that GST BOCES is going to be doing the printing of the School Tax Bills this year.

Wendy reported the County Clerk's office received 5 small claims applications. These have the potential of changing taxable values for town/county tax processing depending on the decisions made by the hearing officers. Dan also received notification from the state that they are making 2 state owned land parcels taxable. The files will have to be updated and the taxable values will change.

#### **Treasurer – Nonie Flynn/Budget Officer**

Nonie reviewed the 2017 Appropriations, Sales Tax Report, and 2017 Expenditures Exceeding 50% (2<sup>nd</sup> Quarter).

Nonie reported the 2018 budget is coming together. She is working with Wendy on the Workers Compensation Apportionment.

Nonie reported the auditors were here for two days at the end of last month to do their preliminary work for 2017. Nonie supplied graphed reports showing 2016 revenues and expenditures comparisons.

Nonie reviewed the following resolutions that would be needed. The Committee approved.

- 2017 Budget Transfers
- Appropriate Additional State Aid (HWY)
- Appropriate Additional Revenue (HWY)
- Appropriate Additional State Aid (PH)
- Appropriate Additional State Aid (PH)
- Appropriate Additional State Aid (SHER)
- Appropriate Carry-over of Homeland Security Grant (OEM)
- Resolution Concerning Delinquent Tax Lien

#### **County Administrator – Robert Lawton**

Bob reported STN will be giving their quarterly report at the August Legislative meeting.

Bob reported Steuben County has gone through with the requirements needed to move forward with Crowd Fiber. The cost to Yates County will now be \$8,900 instead of the initial \$10,000.

Bob reviewed the Shared Services Plan. Bob will prepare a resolution for Monday's meeting.

#### **AIRPORT** – Taylor Fitch

Taylor reported the airport has several events that are coming up. A5k race has been scheduled for May of next year and a small aircraft race at a date to be established. A new airport sign indicating the location of the terminal has been installed.

Tim reported we are still waiting for the FAA on a small change order for the hangar project.

#### **Capital Plan – Dan Long**

Dan reviewed the Capital Plan.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Adopt the 2018 Capital Plan.

#### **Other Business – Leslie Church**

Leslie stated we received a letter from Food Link asking if we would make September Food Hunger Month. The Committee agreed.

Ed moved to enter executive session to confer with legal counsel, to discuss the employment history of a particular person or corporation, and to discuss potential litigation. In attendance for the first part will be Dan Long, Tim Cutler, County Administrator, Legislators, and County Attorney, seconded by Mark.

VOTE: Unanimous

Meeting adjourned at 6:12 p.m.