

# GOVERNMENT OPERATIONS COMMITTEE

August 2, 2016

Present: Mark Morris, Tim Dennis, Doug Paddock, Gary Montgomery, Ed Bronson, Elden Morrison, Jim Multer, Dan Banach, Leslie Church, Earle Gleason, Terry Button, Jim Smith, Connie Hayes, Tim Groth, Lois Hall, Kerry Brennan, Jim Balyszak, Arlene Wilson

Mark and Jim Smith will do the audit this month.

Minutes of the July meeting were approved as presented.

Discussion took place on when to hold the September meeting, which will be September 7<sup>th</sup> at 1:00

## **Legislative Operations**

Tim stated that the fall NYSAC conference is coming up, he would like to go and there is money for at least one more legislator to attend.

Tim explained there will be a resolution at Monday's meeting appointing the County Administrator effective September 1<sup>st</sup>.

Mark reported he will share with the legislature what he sent out pertaining to total compensation and further discussion will take place next month.

Mark suggested with regards to benchmarking that Open Book/See Through NY should be looked at for benchmarking where we have gaps, further discussion will take place next month.

## **Soil & Water – Jim Balyszak**

Jim updated the committee on the status of the Manure Gas Safety Program, the Annual Agricultural District Review, and the Farm Tile Bioreactors.

## **Cornell Cooperative Extension – Arlene Wilson**

Arlene updated the Committee on the status of the TANF Life Skills Program, Community Nutrition and the 4-H Youth Development activities.

Arlene updated the Committee on the Keuka Lake Association Annual meeting, the Watercraft Stewardship Program, and the Cornell Vegetable Program.

## **IT – Tim Groth**

Tim reviewed the monthly statistics which showed 427 calls for the month of June.

Tim updated the Committee on the status of the Network Refresh and VoIP Installation, Website progress, Internal Fiber, Mutual Link Installation & Configuration, E911 CAD & Jail Management Server Replacement, and the E911 Priority Dispatch ProQA & AQUA Server Installation/Training.

## **Elections – Robert Brechko/Amy Daines**

Bob and Amy were unable to attend the meeting but did submit a written report.

## **County Clerk – Lois Hall**

Lois reviewed her statistical report for the Clerk's office and DMV.

Lois reviewed various changes that will be taking place regarding CDL testing, a change in federal regulations and NYS law that will affect drivers of "farm vehicles", a new law affecting holders with a Farm Class A vehicle (F), Farm Class B Vehicle (G) or Farm Hazmat (z) endorsement.

Lois reviewed various issues in the Clerk's office pertaining to clarification from Passport Services in reference to the question of cross training employees in the clerk's office and DMV. Also, the ACS computers were installed on July 18<sup>th</sup>, Lois hopes to have all the bugs worked out by the end of the month.

**Clerk of the Legislature – Connie Hayes**

Connie reviewed the following resolution that would be needed, the Committee approved.

- Resolution to adopt Local Law 2-16 Renewing and Revising the Occupancy Tax Law

Connie reviewed the proposed 2017 Legislative office budget which needs to be submitted at the end of the month. There were no changes.

**Personnel – Kerry Brennan**

Kerry reviewed the Vacancy Review Policy and Form after a lengthy discussion took place on proposed changes to the policy, the consensus was to change the requirement for when a review form is needed if a position becomes vacant from 2 months to 3 months and to change wording from person to position.

Kerry reviewed Proposed Local Law 3-16 along with the resolution that would be needed. The consensus of the Committee was to not move forward with this and this should be turned over to Human Services if further action is to be taken.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

Resolutions:

- Grant unpaid leave of absence
- Appoint Deputy Fire Coordinator
- Amend Resolution Number 174-16 Adopt 2016 Hourly Salary Schedule

Jim Smith moved to enter executive session to discuss the employment history of an individual and matters pertaining to contract issues with CSEA with Kerry, Tim and Legislators present, seconded by Jim Multer.

VOTE: Unanimous

Meeting adjourned at 3:20p.m.