

FINANCE COMMITTEE

July 5, 2017

Committee members: Doug Paddock, Jim Smith, Ed Bronson, Bill Holgate, Mark Morris

Committee members absent: Taylor Fitch

Others present: Elden Morrison, Bonnie Percy, Dan Banach, Leslie Church, Earle Gleason, Connie Hayes, Pat Brede, Nonie Flynn, Dan Long, Robert Lawton.

Doug and Jim Smith will do the audit this month

Minutes of the June meeting were approved as provided.

Real Property – Patricia Brede

Pat reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Sign – GST BOCES

Pat reviewed the work that has been done for the interim director as this is her last day.

The Committee thanked Pat for her contributions over the years and wished her well in her new positions.

Planning – Dan Long

Dan reported the Yates County Planning Board reviewed 5 referrals, all were approved.

Dan reported with regards to the Yates County Open Access Network the final submission has been completed with a total amount of \$369,178 and a state reimbursement of \$295,342 expected later in July.

Dan reported LaBella Associates has contacted him, and will be visiting the Penn Yan Marine site for ground water testing. This is required by the DEC to monitor the site.

Dan reported the DOT contacted him in regards to the grant application for the 5311 Transportation Grant. Further information was requested by the DOT. In cooperation with the ARC of Yates, the information gathering was completed along with the application and was handed in on time.

Dan reported there is no new updates for the Yates County Eastern Corridor Region Water System. Clark Patterson Lee has not been responsive to efforts to set up a meeting date and update to the Route 14 Corridor Study.

Dan reported there was a presentation held on Local Update for Census Addresses (LUCA). There were 8 municipalities participating. The Genesee Finger Lakes Regional Planning Council will continue their educational effort.

Dan reported an Ontario/Yates Cooperative Training Workshop was held at the Ontario County Training Facility in Hopewell. A follow up workshop covering Planning Boards and Site Plan Reviews will be held in the fall.

Dan reported he attended a Consolidated Funding Workshop on applying for funding through the Grant Gateway and the various programs available.

Dan reported a meeting was held with several persons involved in the effort to reapply for the CFA grant funding for the Vine Valley Boat Launch Project. Action plan and tasks were assigned to the parties involved in processing the updated applications through the County as authorized by legislative resolution number 62-17.

Dan reported he is researching the creation of a Reserve Fund for the purpose of providing a way of funding preservation and improvement projects by other agencies in the county.

Dan reported research into development of a County Comprehensive Plan has been under way with research into the drafting of an RFQ and resolution for review by the Administrator. The resolution

would authorize the County to apply for funding via the CFA grant process to pay a planning consultant for the development of this Comprehensive Plan.

Treasurer – Nonie Flynn/Budget Officer

Nonie reviewed the 2017 Appropriations.

Nonie reviewed the Sales Tax Report which shows sales tax collected so far this year is running pretty flat to where it was this time last year with an increase of approximately \$200. Nonie also reported on the Occupancy Tax; \$102,880.64 has been collected for the first 2 quarters of this year.

Nonie reviewed the bids for the tax acquired property.

Nonie reported the Sales Tax and Mortgage Tax extenders were approved by the State Senate and Assembly.

Nonie reviewed the following resolutions that would be needed. The Committee approved.

- 2017 Budget Transfers
- Appropriate Carryover of Homeland Security Grant (OEM)
- Accept & Appropriate FY2017 SHSP-SLETPP Grant (OEM)
- Appropriate Additional State Aid (PH)
- Appropriate Environmental Cleanup Reserve (Planning)
- Appropriate State Aid (Public Health)
- Resolution Concerning Delinquent Tax Lien
- Accept Bids on TAP
- Adopt Local Law 1-17 Entitled a Local Law Repealing Local Law 03-02 Surcharge on Wireless Communications Services; and Imposing Surcharge on Wireless Communications Services

TAC/TPA – Bill Holgate/Ed Bronson

Bill reviewed the following resolution that would be needed.

- Resolution to Adopt Tourism Funding Procedure

Doug reported the Yates County Chamber Commerce is tentatively set up to do a presentation at Monday's meeting. Doug is confirming.

County Administrator – Robert Lawton

Bob reported at the June 19th Management Team meeting he proposed a narrative form for use by departments in preparing their FY2018 budget requests. The use of the format would aid legislators by presenting information in a consistent manner across departments and expressing departmental goals in the context of Yates County's core values.

Bob updated the Committee on the Yates County Broadband. Bob explained the execution of the Crowd Fiber contract has been placed on hold. Yates County may be able to reduce the contract amount by as much as \$2,000 if sharing the software license can be established with another county or counties. Bob continues to work on this.

Bob updated the Committee on the succession planning for the Real Property Office. Bob reviewed the following resolution that would be needed. The Committee approved.

- Authorize Creation And Filling Of Temporary Director Of Real Property Tax Services I Position

Bob reported on the filling of the Historian position. Bob explained the agreement with the Historical Society is in the final draft and hopes to have everything set for signature next month.

Doug reminded everyone that STN will be at Monday's Legislative meeting to give their quarterly update on the Dark Fiber.

Doug reported the Penn Yan Marine closing did take place. Jim Smith, Bob Lawton, Taylor Fitch and Doug attended. Hopefully a lot of progress will be seen in the future. Doug thanked Tim, Taylor, Jim and Scott for all the work they did on this.

Doug explained a letter has been received from Auctions International asking if they could give a presentation on their services. Doug further explained that we currently use their services. The consensus of the Committee was to not have a presentation at this time.

Mark moved to enter into executive session to discuss the employee history of a particular individual, with the legislature and Bob Lawton present, seconded by Jim Smith.

VOTE: Unanimous

Meeting adjourned at 4:42p.m.