

FINANCE COMMITTEE

June 6, 2017

Committee members: Doug Paddock, Jim Smith, Ed Bronson, Bill Holgate, Mark Morris, Taylor Fitch.

Others present: Dan Banach, Leslie Church, Earle Gleason, Bonnie Percy, Dan Long, Connie Hayes, Nonie Flynn, Pat Brede, Tim Dennis, Robert Lawton.

Doug and Taylor will do the audit this month

Minutes of the May meeting were approved as presented.

The July meeting will be July 5th at 3:30pm

Real Property – Patricia Brede

Pat reported the flyover for the Pictometry was completed in early May. There were some issues with leaves, so those areas affected will be redone in the fall. If there is an early snow then those areas will be done next spring.

Pat reported the tentative rolls are done and grievance days are finishing up this coming week.

Pat reported that the YC tax adjustment for 2017 can be shown on next year's tax bills as a separate line item.

Planning – Dan Long

Dan reported the Yates County Planning Board met on May 25th, seven referrals were reviewed. All referrals were approved.

Dan reported on the Yates County Open Access Network. The County has received a payment from ESD of \$1,740,419. The final submission was sent in for a reimbursement of \$369,178 but has not been received.

Dan reported an updated amended agreement has been received for Penn Yan Marine. This will be discussed in executive session.

Dan reported on May 15th he assisted Yates Transit Service in the processing of their quarterly Ridership Report to NYS DOT. The County is required to submit the reports produced by Yates Transit Service as part of the funding requirements.

Dan reported with regards to the Yates County Eastern Corridor Region Water System, he continues to try and confirm a presentation date with Clark, Paterson, Lee as far as what the next steps would be with regards to a study they performed in in 2005. Some of the funding is still outstanding so there is the potential to revisit the proposals.

Dan reported with regards to the Local Update for Census Addresses (LUCA), a workshop was held last Friday and attended by 8 different municipalities within the county. It was basically to brief the municipalities on data collection for the census addresses. Dan was asked by GFLRPC that when he receives the form asking if we are going to participate in LUCA that they be named as the representative for Yates County. Dan plans to work with the GFLRPC in providing updates for Yates County.

Dan reported he attended a Regional Training Workshop that was held on May 19th. The training was put together by the GFLRPC and was attended by five members of the Planning Board along with himself.

Dan reported he has been working with the Keuka Housing Authority on two public hearings regarding the CDBG grant funding and a progress report on the current grant. Once the times are set Dan will let Connie know so a resolution can be prepared to set the date.

Dan reported a citizen requested the possibility of setting up a reserve fund for Natural, Scenic, and Recreational Resource Protection. Dan reviewed a resolution that was received from Tompkins County. Dan will obtain more information and an opinion from Scott Falvey and report back next month.

Dan reviewed the Capital Plan. Based on discussions from yesterday it was suggested that the \$20,000 from Buildings & Grounds be eliminated as it falls below the threshold.

Treasurer – Nonie Flynn/Budget Officer

Nonie reviewed the 2017 Appropriations, the Sales Tax Report.

Nonie reviewed Sales & Fuel Tax History.

Nonie reported the new Tax Collection Software was installed in May. Nonie asked for approval to implement acceptance of credit card payments for property tax and occupancy tax collection. A fee of 2.75% + \$0.68 will be charged to those who use credit cards. The consensus of the Committee was to move forward.

Nonie reported the auction for the nine tax acquired properties will be held on June 22nd at 6:00 p.m. Nonie asked that she be allowed to have security during the auction. The consensus of the Committee was to request security be provided by the Sheriff's Office.

Nonie reviewed the following resolutions that will be needed. The Committee approved.

- 2017 Budget Transfers
- Appropriate Federal Aid (PH)
- Appropriate Federal Aid (DSS)
- Authorize Conveyance of Real Property
- Amend Fixed Asset Policy
- Amend General Fund Balance Objective with the lower level reduced to \$7.5 million.
- Adopt Journal Entry Policy
- Adopt Bank Reconciliation Policy
- Authorize Chairman to Sign Agreement for Auditing Services
- Set Date for Public Hearing on Local Law 1-17 Entitled a Local Law Repealing Local Law 03-02 Surcharge on Wireless Communications Services and Imposing Surcharge on Wireless Communications Services

Clerk of the Legislature - Connie Hayes

Connie reviewed the following resolution that will be needed. The Committee approved.

- Resolution to approve the Mortgage Tax Apportionment

AIRPORT – Taylor Fitch

Taylor reviewed the following resolution that will be needed. The Committee approved.

- Authorize Chairman To Enter Into An Addendum To The Fixed Base Operation Agreement And Commercial Aviation Lease With Seneca Foods Corporation To Address T1-Hangar Property Services At Penn Yan – Yates County Airport

County Administrator – Robert Lawton

Bob reported the agreement with the History Center is getting closer to completion and hopes to have a resolution in July.

Bob reported he is in the process of recruiting for a Real Property Tax Director.

Bob reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman To Sign A Contract With ECC Technologies For Deployment Of A Broadband Aggregation and Adoption Tool

Bill and Ed reported the TAC/TPA sub-committee met and proposed changes to the Tourism Funding procedures. The following resolution was reviewed.

- Adopt Tourism Funding Procedure

The consensus of the Committee was to take the recommendations that were made and make the necessary changes to the resolution and have the TAC come up with by-laws and bring this back next month.

Bill reported he is going to ask that the TPA make a presentation at the July meeting.

Mark moved to enter into executive session to discuss proposed/pending/current litigation and the proposed sale of property with the Planner, County Attorney, County Administrator, Interim Planner Tim Cutler and Legislators present, seconded by Taylor.

VOTE Unanimous

Meeting adjourned at 6:45p.m.