

HUMAN SERVICES COMMITTEE

May 3, 2016

Present: Leslie Church, Tim Dennis, Gary Montgomery, Ed Bronson, Bonnie Percy, Jim Multer, Dan Banach, Earle Gleason, Mark Morris, Doug Paddock, Deb Minor, Katie Smeenck, Connie Hayes, Elden Morrison, Phil Rouin, Amy Miller,

Leslie and Ed will do the audit this month.

Minutes of the April meeting were approved as presented.

COMMUNITY SERVICES: George Roets

George was unable to attend the meeting this month but did submit a written report showing the following.

There were 3 reports received under the SAFE ACT none were reported to the state.

The Fiscal advances have been received.

George submitted a program update for the Transitional Case Management. This program provides education related to wellness and the use of primary care, short term support and linkage to local services to overcome adverse social barriers. The ultimate function is to help people become part of the community.

VETERANS: Philip Rouin

Phil reviewed the agency goals for 2016.

Phil reviewed the monthly statistical report which showed 285 contacts and 383 services provided with 14 veterans transported to various medical appointments.

Phil was asked to provide information pertaining to what forms of transportation were used to transport veterans. For example "x" used the bus, "x" used the van and "x" used a county vehicle with a volunteer driver.

Phil reported there is an updated directory for the Canandaigua Veterans Affairs Medical Center Behavioral Health and Homeless Services which lists contact information and services available.

Phil reported on the upcoming Veteran related community events and meetings he will be attending.

Phil reviewed the claims settled.

SOCIAL SERVICES: Amy Miller

Amy reviewed the following resolutions that would be needed. The Committee approved.

- Authorizing The Chairman To Sign Chief Elected Official Agreement For The Workforce Investment Board
- Recognize Yates County Distinguished Youth Award Recipient
- Amend Resolution 158-16 Enter Into Contract With Colleen Johnston

Amy reported she has received a call from the Office of Administrative Hearings at the Office for Temporary and Disability Assistance pertaining to the workplace safety of the hearing

officers that come to the County Building. Amy will look into what other counties are or aren't doing regarding building security.

Amy reported on the number of applications and recertification's for the department explaining the number remains stable with the number of HEAP applications going down probably due to the warmer winter.

Amy reported the clerk in Workforce Development has been hired as a Social Welfare Examiner so she will be looking for a clerk. There is also a long time employee who will be retiring in June. Amy will bring a performance review form next month to refill those positions.

Amy reported initial allocations for agencies and municipalities have been determined by the Youth Board for Youth Development Program funding through the Office of Children and Family Services for 1/1/16 through 12/31/16.

Amy explained that with the closing of the Dundee Youth Center, the suggested funding will be reallocated. Also, the Village of Dundee has taken the summer recreation program out of their budget for 2016. Amy has talked with the village trustees and accepted an application in hopes that the program can be re-established.

PUBLIC HEALTH: Deb Minor

Deb reviewed the following resolution that would be needed. The Committee approved.

- Reappoint E. DeWitt, MD as Medical Director
- Amend resolution 160-16 to state that the liability insurance requirement is waived.
- Resolution authorizing contracts for Preschool services

Deb reported the Zika Action Plan was submitted to NYSDOH. The staff are staying current with information as it is released by CDC and NYSDOH. Deb explained that the Commission of Health declared a state of imminent public health threat. In the event that we exceed the allocated expenses to Arthropod Line in the state aid application, Public Health would then be eligible for 50% rather than 36% reimbursement for any specific Zika related activities.

Deb reviewed the vacancy review form for a public health nurse position that has become vacant due to a resignation. The consensus of the Committee was to refill the position.

Deb reviewed her 2015 goals and her 2016 goals.

OFFICE FOR THE AGING: Katie Smeenck

Katie Laura Rossman will come to the June meeting.

Katie reported the Senior Nutrition Program Director started on April 4th and has been busy diving into the operations of the nutrition program.

Katie reported she interviews for the EISEP position started on April 29th. There is a good pool of candidates and Katie hopes to have someone hired by mid-June.

Katie reported in April her staff participated in the Active Shooter training provided by the Yates County Sheriff. Further discussion took place on this at a staff meeting and there are concerns with the lack of building security.

Katie reported the Yates County Housing Committee met on April 19th with Lakeview Health Services attending to update the committee on new transitional housing at 162 Main St., Penn

Yan. Katie explained apartments' are available for someone who is determined to be seriously persistently mentally ill and has no other housing options. Individuals can stay 6 weeks while they search for permanent housing. The next meeting will be July 20th.

Katie reported the Yates Office for the Aging submitted a Community Health Grant Proposal to the Greater Rochester Health Foundation in March requesting funding for a new mini-van for their transportation program. Katie was made aware that their request was not funded.

Katie reported staff are meeting with the Once Again Shoppe Board of Directors in May to discuss a request for funding to help with the purchase of a new mini-van to replace the aging fleet of vehicles in their Senior Transportation Program.

Katie reported ProAction is hosting a Poverty Simulation in Bath on May 17th. There is still time to register for the event.

Katie reported ProAction's annual Awards Breakfast will be held on May 24th at the Corning Country Club. Donna O'Connell, the Yates Office for the Aging receptionist is being honored with a customer achievement award.

Katie thanked everyone for contributing books and or donations to the Stephanie Bates Memorial Book Drive.

Katie reported with regards to transportation. Her office did send out the survey in their newsletter and the office was also a collection site for returning the surveys.

Katie reported she is on the Milly's Panty Advisory Committee. They are planning to do the summer food program again this year, working with Penn Yan Academy students as part of their Future Business Leaders of America. They are planning to include the summer school students so they are looking to increase the size of the program this year.

Ed moved to enter executive session to discuss the employment history of a particular person with Amy and Legislators present, seconded by Gary.

VOTE: Unanimous

Meeting adjourned at 2:42p.m.