

FINANCE COMMITTEE

May 3, 2016

Present: Doug Paddock, Tim Dennis, Gary Montgomery, Ed Bronson, Elden Morrison, Bonnie Percy, Jim Multer, Leslie Church, Earle Gleason, Mark Morris, Jim Smith, Connie Hayes, Bill Holgate, Pat Brede, Nonie Flynn, Tim Cutler.

Ed and Mark will do the audit this month

Minutes of the April meeting were approved as presented.

Planning – Tim Cutler

Tim reported the County Planning Board met on April 28th. The board reviewed 5 referrals approved 3 and denied 2.

Tim updated the Committee on the Yates County Open Access Network. Tim reported the tag-ups among Yates County, STN and ECC have switched over to a monthly meeting schedule instead of weekly. Tim reported the construction of cable from the Geneva to Yates boarder is expected to be completed tomorrow. Then they will be working on the 14 to 54 connection into Penn Yan. There is one more permit need to complete the line in Torrey.

Tim reported ECC did submit a proposal which Tim reviewed and proposed that a contract be drafted for \$5,400 for 2016. This would cover engineering and Grant Disbursement support.

Tim reported all the corrections for the Grant Reimbursement submitted in January have been completed and submitted to Empire State Development (ESD). ESD has assured him that Yates will not go back to the bottom of the pile and hopefully will receive the first reimbursement by the end of the month. Tim has stated working on preparing documents for the next submission for reimbursement.

Tim reported with regards to Penn Yan Marine, LaBella notified him that 3 of the 5 monitoring wells were destroyed during demolition. The cause appears to be inadequate bid specs on the demolition work. Wells will be replaced at a cost to the county of \$4,100 and monitoring will be going on annually instead of twice a year as originally thought. This will result in a net savings of \$2,400. Discussion took place on who was responsible for the bid specs. Jim suggested going back to LaBella to see if this would be covered under their errors and omission. Connie was asked to check into obtaining a blanket Errors and Omission policy with a low deductible.

Tim reported Danielle Lyman and Mary Zelazny will be giving a presentation on Transportation to the Legislature on May 9th reviewing the results of the survey and forum, the proposed initial service plan, funding options and proposed path forward.

Tim reported the Community Development Block Grant has been fully executed with Yates County and will be managed through Keuka Housing Council.

Real Property – Patricia Brede

Pats 2016 goals were reviewed.

Pat pulled the resolution that she initially thought she would need.

Treasurer – Nonie Flynn/Budget Officer

Nonie reviewed the 2016 Appropriations.

Nonie reviewed the Sales Tax Report which showed sales tax up approximately 12%.

Nonie reported \$1,373,840.47 is due from Federal & NYS.

Nonie reviewed the 2016 Quarterly Expenditures Exceeding 25%.

Nonie reviewed her 2016 Treasurer's Goals.

Nonie reviewed the Tax Levy & Fund Balance Report which covered the period 1980 to 2016.

Nonie reviewed the taxes returned to Yates County Treasurer by the Towns which amounts to \$1,762,603.64 and is approximately 3.8% lower than last year.

Nonie reviewed the bid results from the property tax sale. Nonie reported 180 people attended and of the 46 parcels 22 went back to the owner. The net revenue from the bids was \$161,737.31.

Nonie reviewed a report which showed the historical comparison of net expenditures.

Nonie reviewed a report which showed the 2015 Budget to Actual Variance.

Nonie reported the auditors met with the audit committee to present the 2015 financials. There were no significant deficiencies in internal control or material weaknesses identified. The Internal Control letter suggested an increase in the maximum amounts that can be held at an individual financial institution. Nonie will have a resolution increasing that amount.

Nonie requested that Local Law 1-78 be amended to more clearly define what constitutes delinquent taxes. The Committee approved.

Nonie reviewed her Capital Plan request which was for a software package for tax collection.

Nonie reviewed the following resolutions that were needed. The Committee approved.

- 2016 Budget Transfers
- Authorize Conveyance of Real Property
- Accept Bids on TAP
- Adopt Investment Policy
- Set Date for Public Hearing

Doug reviewed the following resolution. The Committee approved.

- Resolution urging the state to enact mandate relief measures that will reduce property taxes and costs for counties and local governments.

Gary moved to enter into executive session to discuss the financial history of two corporations, with the County Attorney, Tim Cutler and legislators present, seconded by Mark.

VOTE: Unanimous

Meeting adjourned at 9:17p.m.