

GOVERNMENT OPERATIONS COMMITTEE

May 1, 2017

Committee members present: Mark Morris, Jim Multer, Earle Gleason, Bonnie Percy, Jim Smith

Others present: Elden Morrison, Ed Bronson, Taylor Fitch, Connie Hayes, Earle Gleason, Dan Banach, Connie Hayes, Robert Lawton, Scott Falvey, Tim Groth, Jim Balyszak, Kerry Brennan, Robert Brechko, Lois Hall, Arlene Wilson, Leslie Church, Bill Laffin, Valerie Brechko, Robert Schwarting, Nonie Flynn, Dan Long, Jim Wilson, and Doug Paddock.

Mark and Earle will do the audit this month.

Minutes of the April meeting were approved as presented.

PUBLIC COMMENT

Jim Wilson addressed the Committee pertaining to organic material that ended up in Seneca Lake.

Legislative Operations

Tim reminded the legislators that there will be a workshop on May 11th at the Penn Yan Firehouse starting at 9:30 am.

Soil & Water – Jim Balyszak

Jim reported the staff is working on municipal requests after the recent storm damage to roads and culverts.

Jim reported several site plan reviews have come in to the office from the County Planning Boards.

Jim reported a presentation was made to the Seneca Watershed Inter-municipal Organization during their April meeting in Penn Yan which reviewed water quality projects the district has completed in the Seneca Lake watershed over the last 20 years.

Jim reported the water quality sampling has started and preparations are being made for invasive water chestnut removal in the Penn Yan marsh and West River wetlands.

Jim report the tile bio-reactor project that removes nitrates from field tile water has been monitored and sampled. The results indicate about a 50% reduction in nitrates which is a similar result to other bio-reactors around the state

Jim was asked to give a presentation on the work that was done on the Outlet Trail.

Cornell Cooperative Extension – Arlene Wilson

Arlene reported the Master Gardner Program is encouraging vegetable and flower gardening in Yates County by disseminating a packet containing 4 packs of seeds, information about pollinators and growing tips.

Arlene updated the Committee on the TANF, Community Nitration and 4H and Youth Development programs.

Arlene reported the Invasive Species program is moving along. CCE has had multiple inquiries from Yates County residents regarding potential tree insect and disease issues.

Arlene reported the Finger Lakes Grape Program is holding various tailgate meetings there will be one in June at Fox Run Vineyards and another in August at Gridley Vineyards.

Arlene reported interviews are being held this month for the Subject Advocators position. Also, CCE and Farm Bureau donated historical Farm Bureau magazines to the Historical Society.

Arlene reported she has been reappointed to the Yates CCE Board for a 4 year appointment.

IT – Tim Groth

Tim reviewed his monthly statistics which showed 205 help desk calls. There 547 inbound spam detected and 1 outbound spam detected.

Tim updated the committee on the website development. A kickoff meeting was held on April 12th with CivicPlus. There will be one on one meetings later in May to go over each department's web page.

Tim reviewed a vacancy review form for a computer support specialist position. The Committee approved.

Tim will be out of the office at a conference from May 16th thru May 19th.

Elections – Robert Brechko/Amy Daines

Bob reported Amy is preparing for trainings that will be going on for the month of May.

Bob reported the office will be assisting the schools with their elections May 16th. Ballots are ready and testing has begun. The office will also be running the election for the Village of Rushville's special election to dissolve the village.

Bob reported the office is preparing the petition packets for candidates. The first day to pass petitions is June 6th.

County Clerk – Lois Hall

Lois reviewed the statistical reports for the month.

Lois reviewed legislation that will affect DMV with the passing of the state budget.

Lois reported the DMV continues to have computer problems statewide.

Lois reported there have been 560 pistol permit transactions processed as of March 31, 2017. That is an increase of over 372 to this date in March 31, 2016.

Clerk of the Legislature – Connie Hayes

Connie reviewed the Insurance recommendation from the Insurance Sub-committee. The consensus of the Committee was renew with Stork Insurance, leave the deductible at \$50,000, and keep the Excess Workers Compensation with a deductible of \$500,000 to be reviewed next year.

Personnel – Kerry Brennan

Kerry reviewed upcoming events

Kerry reviewed the transition of some duties from Personnel to the Treasurer's Office. The tasks that will be transferred are tasks that are currently in the job description of the payroll specialist which are currently being done by the personnel assistant. The personnel assistant will then be able to concentrate on duties that are in that job description that are not getting adequate attention now.

Kerry reviewed the need to do an MOU with the CSEA regarding Accrual Time while on a leave of absence. The Committee approved.

Kerry updated the Committee on the Affordable Care Act.

Kerry reviewed Volunteer Fire Fighter Cancer Presumption bill and reviewed a resolution that other counties are doing. The consensus of the Committee was to move forward with the resolution.

Kerry reviewed the Personnel Office Vacancy Report.

County Administrator – Robert Lawton

Bob reported he will be holding a Shared Services meeting scheduled for May 8th in the Penn Yan Village Hall. Invitations have gone out.

Bob reminded everyone of a Legislative Workshop on County Mission, Vision and Values Statement to be held on May 11th on the second floor of the Penn Yan Fire Department starting at 9:30.

Bob reported staff are developing responses to comments in the FY2016 draft audit. Two administrative departments were noted, with one already having put new procedures into effect and the other preparing written policies to codify unwritten practices.

Bob reviewed various meetings and events that he attended during the month.

Bonnie moved to enter executive session to discuss the employment history of an individual, with the Legislators, Personnel Officer, County Administrator and County Attorney present, seconded by Earle.

VOTE: Unanimous

The Committee came back into open session and the following action was taken.

Kerry reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Approve Employment Agreement and Release

Meeting adjourned at 2:54pm