

FINANCE COMMITTEE

May 1, 2017

Committee members present: Doug Paddock, Jim Smith, Ed Bronson, Mark Morris, Taylor Fitch.

Committee member absent: Bill Holgate

Others present: Leslie Church, Earle Gleason, Tim Dennis, Connie Hayes, Robert Lawton, Elden Morrison, Bonnie Percy, Jim Multer, Tim Cutler, Dan Long, Nonie Flynn.

Doug and Ed will do the audit this month

Minutes of the April meeting were approved as presented.

Planner – Dan Long

Dan reviewed the Planning transition plan.

Dan reported the Yates County Planning Board met and reviewed six referrals, 5 were approved and 1 was denied.

Dan reported with regards to the Yates County Open Access Network. The preliminary audit report on the final invoices looked good and was mailed to ESD.

Dan reported with regards to Penn Yan Marine. The County Planning Board approved the original site plan last year. Final approval was through the Village. When revisions were submitted to the Village Planning Board, they approved the changes at the April Planning Board meeting. They did not refer the changes to the County, as it was not required. Dan was asked to get a copy of the final plan.

Dan reported Yates Transit Service will be at the May Legislative meeting to give a quarterly update on transportation. It was suggested that Yates Transit give their quarterly reports the second month following the end of the quarter, since STN reports the month after the end of a quarter.

Dan reported an overall water systems round table meeting was held on April 13th pertaining to the Yates County Eastern Corridor Region Water System. Clark Paterson Lee will be asked to give a presentation at the May meeting of the Yates County Eastern Corridor Region Water System.

Dan reported there will be a meeting for LUCA on June 2nd. The GFRPLC will be doing a presentation.

Treasurer/ Budget Officer– Nonie Flynn

Nonie reviewed the 2017 appropriations, sales tax report, 2017 quarterly expenditures exceeding 25%, and taxes returned to Yates County Treasurer by towns. There were no issues with the expenditures greater than 25%.

Nonie reviewed the tax levy and fund balance report, 2016 budget to actual variance report and the cash flow statement.

Nonie reported that she and Ashley will be attending County Finance School on May 2 – 4 in Syracuse.

Nonie reported she received an email regarding a seminar in Skaneateles on June 14th regarding budget processes. Nonie has signed up for the seminar and will email the notice out to the Legislature.

Nonie reviewed the Yates County Draft Management Letter that came from the auditors and the County's Response to the Management Letter.

Nonie reviewed the following resolutions that would be needed. The Committee approved.

- 2017 Budget Transfers
- Appropriate Indigent Legal Services Grant (PD)
- Appropriate Environmental Cleanup Reserve (PLANNING)
- Appropriate State Aid (PH)
- Appropriate Additional State Aid (DSS)
- Appropriate Hazard Mitigation Update Grant (OEM)
- Appropriate Suicide Prevention Grant (CS)
- Appropriate Additional State Aid (HWY)
- Authorize Chairman to Sign Agreement for Actuary Services (TRS)
- Authorize Chairman to Sign Agreement for Fiscal Services (TRS)

Airport – Taylor Fitch

Taylor reported on the Airport Council meeting which was held on April 25th. Seneca Flight has sent out 400 flyers advertising the availability of t-hangers to rent.

Taylor reported the grant application for the sewer extension was mailed out.

Taylor stated the Airport Capital Improvement Plan is completed and he will give it to the Planner at the end of the meeting.

TAC/TAP Sub-Committee – Ed Bronson

Ed reported on the TAC/TAP sub-committee meeting that was held. There were three recommendations that the sub-committee came up with.

1. TAC committee membership would be nine members-
 - a member of the Legislature
 - Yates County Treasurer or County Administrator
 - three lodging representatives -hotel/motel, B&B, vacation rentals
 - one member from Keuka Lake Wine Trail
 - one member from Seneca Lake Wine Trail
 - two members of Yates County Chamber of Commerce (not to include Chamber President)

2. Term limits for TAC members - three year limit with total limit of two consecutive terms- six years. Initial terms to be determined by drawing straws. County representatives would not be subject to term limits.
3. TAC reporting to County Legislature would be on a semi- annual basis. Representatives of agencies or groups receiving funding could be available to report on their activities to demonstrate return on investment.

Discussion took place on having the TAC present to the Legislature every 6 months.

County Administrator – Robert Lawton

Bob reported he continues to work with the Yates County History Center (YCHA) regarding the YCHC being appointed as the County's Historian of record. Bob will be meeting with members of the YCHC on May 9th and Bob hopes to have everything worked out so an agreement can be presented at the June Committee meeting.

Bob reported ECC will be giving a demonstration on Crowd Fiber at the end of the May 8th Legislative meeting. Bob stated that he also spoke to Steve Richards from NYSIS Air Access, a wireless provider based in Rochester who also has an interest in Yates County.

Bob reported that on May 4th, a bidders' conference for Round 3 of the state's New NY Broadband initiative will take place in Albany and he will be attending.

Taylor moved to enter into executive session to discuss the employment history of an individual with legislators and the County Administrator present, seconded by Ed.

Meeting adjourned at 5:15pm