

FINANCE COMMITTEE

April 5, 2016

Present: Gary Montgomery, Ed Bronson, Elden Morrison, Bonnie Percy, Jim Multer, Bill Holgate, Dan Banach, Earle Gleason, Mark Morris, Jim Smith, Connie Hayes, Nonie Flynn, Terry Button, Pat Brede, Doug Paddock, Tim Dennis, Tim Cutler

Doug and Bill will do the audit this month.

Minutes of the March meeting were approved as presented.

Planning – Tim Cutler

Tim reported the Yates County Planning Board reviewed and approved 9 referrals this month.

Tim reported on the Yates County Open Access Network. Tim explained there are weekly tag ups with STN and ECC to discuss the network progress. Tim Dennis and Tim Cutler have provided feedback to STN on the proposal they have received from ECC pertaining to how things are proposed to operate between now and when the IRU goes into effect. Also, ECC has now sent a draft agreement for the GDA which includes specific deliverables, basically everything will go into this agreement down to how many meetings there will be, how many times the technical people will be on call and so on.

Tim has received the detailed data on the ECC charges that were invoiced previously (\$24,813 for time and materials and another \$15,750 for professional services). Tim went through the detail that was provided which showed the number of hours, what individual was performing the work, the description of the work, when it was performed and so on. Tim feels there is nothing that looked out of place or out of scope. In fact, ECC's detailed data shows that they invoiced Yates County for less time than was shown in the submission.

Tim reported he met with a state auditor from a company called Tilson. This was not a financial audit; it was inspection of the fiber that had been installed. There were a couple of minor issues identified which ECC is working out.

Tim reported ECC and STN will be coming to the Legislature meeting on Monday to give a quarterly report. A list of tentative topics was distributed. If someone would like to see something else included please get that information to Tim, Doug and Tim Dennis by the end of the day Wednesday, April 6, 2016.

Tim reported he has been working with Mary Zelazny, Finger Lakes Health on the equipment purchases that were incorporated in the grant. Mary is in the process of obtaining pricing and will get back to Tim.

Tim reported Keuka Outlet Development, LLC is waiting final approval by the Village of Penn Yan Planning Board. The County Attorney has informed LaBella Associates formally that Yates County is not responsible for the charges related to the removal of crushed masonry from the Penn Yan Marine site.

Tim reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Appropriate Environmental Cleanup Reserve Fund

Tim reported the transportation survey is completed and analysis is nearly complete. A committee forum will be held on April 19th for additional community input, feedback and

questions. The Committee will report to the Legislature on May 9th with the results, a proposed initial service plan, funding options and proposed path forward.

Tim reported the contract between Keuka Housing Council and Yates County for the administration of the Community Development Block Grant is nearly complete. Tim is waiting for insurance documentation.

Tim reported he and Dave Hartman met regarding the Vine Valley improvements in Middlesex. The Town is pursuing a grant to build a bathhouse, septic system and potable water for the Town beach and asking for County support to build a dock and boat launch for Canandaigua Lake at the end of Vine Valley Road. Tim explained state funding would be pursued for the construction but it will be necessary to be clear with the Town who will become responsible for long term maintenance.

Real Property – Patricia Brede

Pat reported her annual report was submitted.

Pat reviewed the following resolutions that would be needed. The Committee approved.

- Resolution for application for corrected tax roll-investigation
- Resolution for application for refund of taxes-investigation

Pat questioned if the Committee wanted to do another fly over for Pictometry. Previous practice has been to undertake a flyover every three (3) years and the last one was completed 3 years ago. The cost of Pictometry is shared among the county and the towns. Pat will obtain more information and report back.

Pat reported she is moving forward with the conversion of the GEO database for the tax map technician.

Pat reported the Governor's budget has made changes to STAR exemption. There should be more information coming as we examine the new legislation. These changes will impact the Tentative roll.

Treasurer – Nonie Flynn/Budget Officer

Nonie reported it was mentioned in Government Operations that funds would need to be taken from the contingent fund to pay for an overage in an insurance line in the Highway Road Machinery budget. Dave reworked his truck situation in that account and will be selling a few trucks which he estimates will bring in approximately \$30,000 in revenue and there is \$5,000 budget. Therefore, the revenue funds can be slated to pay for the insurance over age, and the contingent fund can remain intact.

Nonie reviewed the 2016 appropriations.

Nonie reviewed the Sales Tax Report which shows sales tax is down approximately 4%.

Nonie reviewed the Occupancy Tax collected which shows for the first quarter revenue is up a little.

Nonie reported as of today there are 26 parcels that have 2014 property taxes remaining unpaid. The auction is scheduled for April 18th.

Nonie reported the audit committee meeting is scheduled for 12:00 p.m. on Monday, April 11th. Once the final financials have been produced, she will prepare a 2015 budget to actual comparison report for the Legislature.

Nonie reported the Yates Tobacco Asset Securitization Corporation meeting was held on March 21st. The 2015 TASC Financial Statements are available in the Treasurer's office.

Nonie reported the 2015 annual update document for Flint Creek has been filed with NYS and sent to Ontario County. It is available in the Treasurer's office.

Nonie reported the training for the new Deputy Treasurer, Ashley Doyle, is going well. This will be Deb Rogers' last month in the office.

Nonie reviewed the proposed 2017 Budget Development Schedule. Discussion took place on including the process for approving the capital plan. Discussion also took place on whether to have the Budget Officer now do the capital plan or continue to have the Planner do it. Doug will look into what has been done in the past and report back.

Nonie reviewed the following resolutions that would be needed. The Committee approved.

- Appropriate Additional State Aid (PH)
- Appropriate Additional State Aid (PH)
- Authorizing Conveyance of Real Property

Mark moved to enter into executive session to discuss the employment history of an individual, and the possible appointment of a particular corporation, with Nonie, Tim Cutler and any legislators present.

VOTE: Unanimous

Meeting adjourned at 8:23 p.m.