

## FINANCE COMMITTEE

March 7, 2017

Committee members present: Doug Paddock, Jim Smith, Ed Bronson, Bill Holgate, Mark Morris, Taylor Fitch.

Others in attendance: Jim Multer, Bonnie Percy, Elden Morrison, Tim Dennis, Robert Lawton, Connie Hayes, Terry Button, Earle Gleason, Leslie Church, Dan Banach, Tim Cutler, Nonie Flynn, Pat Brede, Carlie Chilson.

Doug and Mark will do the audit this month

Minutes of the February meeting were approved as presented.

### **Real Property – Patricia Brede**

Pat reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman To Sign Contract (Office Equipment Source, Inc.)

### **Planning – Tim Cutler**

Tim reported the Planning Board reviewed 4 referrals, all were approved.

Tim reviewed the following resolution that would be needed. The Committee approved, pending confirmation that the expected appointment was confirmed by the Potter Town Board.

- Resolution to Appoint Member To The Yates County Planning Board (Wilson Simmons)

The Planning Board also discussed the process for establishing agreements with all the Towns and Villages of Yates County for exempting certain minor land use actions from County Planning Board Review as permitted under GML239.

Tim update the Committee on the Yates County Open Access Network. Tim received feedback from Empire State Development (ESD) regarding the grant disbursement request. Tim explained we were also requested to provide detailed address information on all anchor institutions, all 1438 businesses and all 18,669 households that were totaled in the key project indicators exhibit of the grant. Shape files and kml files have been received from ECC and are being reviewed by Tim prior to submission to ESD.

Also, invoices have been submitted for audit for Sherman Hill Tower and Angus Tower extensions. Tim hopes to make the final submission for reimbursement to ESD in March.

Tim reported he has not received word on proposed revisions to the Development Agreement for Penn Yan Marine as discussed last month. Tim Dennis stated that last week the Village of Penn Yan responded regarding their amendments to the agreement. Everything has been sent to the developer and everyone is waiting to hear from the Developer.

Tim updated the Committee on transportation. During its first month of operation, Yates Transit Service (YTS) reported a total of 3,652 rider counts with 101 of those being public riders. Keuka College and Finger Lakes Health are planning to add trips. The Yates Community Transportation Committee will meet in March.

Tim reported a meeting was held today regarding Yates County Eastern Corridor Region Water System with Milo, Himrod, Benton, Starkey and Dundee to better understand the requirements and plans in these areas. For the foreseeable future, Tim will continue to facilitate these meetings.

Tim reported he has received the final monitoring report from NYS Homes & Community Renewal. There were no findings, two concerns and one recommendation. The response to the concerns required making procedural changes in documentation at Keuka Housing Council.

Tim reported he has received initial materials for the LUCA process for the 2020 decennial census from the US Census Bureau. Workshops for completing the address file updates begin in March.

Tim reviewed the following resolution that would be needed. The Committee approved.

- Resolution Urging The Governor And State Lawmakers To Provide Funding For Local Update Of Census Addresses (LUCA)

### **Treasurer – Nonie Flynn/Budget Officer**

Nonie reviewed the 2017 appropriations and the sales tax report.

Nonie reported the tax enforcement process has started. The auction for the properties is set for June 22<sup>nd</sup> at 6:00 p.m. in the county auditorium. Property owners will have until 30 days prior to the auction to redeem their properties. .

Nonie reported the 2016 financials will be presented at the Audit Committee meeting on April 19<sup>th</sup> at 2:00 in the Legislative Executive Session Room.

Nonie reported the property tax cap for 2018 will probably be a little higher than for 2017.

Nonie will present a resolution for tax stabilization assignment and a background of target values for applicable budget items at next month's meeting.

### **Clerk of the Legislature – Connie Hayes**

Connie reviewed the following resolutions that would be needed. The Committee approved.

- Request Home Rule Legislation To Renew The Increase Mortgage Tax
- Resolution Of The Legislature Of The County Of Yates, Increasing Taxes On Sales And Uses Of Tangible Personal Property And Of Certain Services, On Occupancy Of Hotel Rooms And On Amusement Charges, Pursuant To Article 29 Of The Tax Law Of The State Of New York.

Both of these are renewals of what we currently have; they are not new taxes.

### **Airport and Outlet Trail – Taylor Fitch**

Taylor reported on the Airport Council meeting. The airport has starting to advertise for T Hangar rental for the new T Hanger that is expected to be turned over to the County next week.

Taylor reported the Master Plan is still being held up by the FAA.

Taylor explained the airport is still waiting for a grant proposal to finish up the sewer district in coordination with the Town of Milo.

Taylor report a Request for Qualifications went out for a engineering services. The RFQ is due on March 14<sup>th</sup> and will be reviewed before the next council meeting. The council may or may not change the provider of engineering services.

Taylor addressed the Committee with regards to the Outlet Trail. Taylor reviewed bullet points from his presentation on the Outlet Trail at the Public Works meeting.

A lengthy discussion took place with regards to the Friends of the Outlet's proposal for the Outlet Trail with several comments being made along with discussion on the TAC/TPA. Taylor asked to have a resolution at Monday's meeting supporting the Friends of the Outlet in their

efforts to maintain and preserve the history of the trail. Taylor moved and Jim Smith seconded to move forward with a resolution. VOTE: Unanimous

**County Administrator – Robert Lawton**

Bob commented that it is a major big deal when auditors come in and out so quickly and quietly. Your Treasurer's Office does an outstanding job of keeping the records accessible, accurate and up to date. Bob commended the Treasurer's Office.

Bob reported the Planner recruitment is going well. The first reviews began on September 22<sup>nd</sup>. We have 9 candidates that meet the qualifications and Bob hopes to have a recommendation next month.

Bob reported discussions continue with the Historical Society and he expects to have a memo outlining options before the next meeting. Bob reported William Ratcliffe, Joanna Purdy and Larry Hansen are doing an outstanding job in providing information, responding to requests and in some cases digging out some things that have been pending for a while.

Bob reported with respect to broadband, Phase 2 of the NYS Broadband Initiative awards were made. Last mile projects were awarded to Empire and Frontier within Yates County for the Towns of Potter, Italy, Jerusalem and Barrington.

Bob reported he reached out to Danielle Lyman regarding having someone from the Yates Transit Service Board attend a meeting on a quarterly basis to give a report.

Discussion took place on changing the time of Committee meetings. Starting next month, Public Safety will be at 1:00 p.m., and Finance will be at 3:30 p.m. on the first Tuesday of each month; and Public Works will move to 11:00 a.m. and Human Services will move to 3:30 p.m. on the first Monday of each month.

Meeting adjourned at 6:20 p.m.