

**FINANCE COMMITTEE MEETING  
JANUARY 5, 2016**

Present: Doug Paddock, Gary Montgomery, Ed Bronson, Elden Morrison, Bonnie Percy, Jim Multer, Bill Holgate, Dan Banach, Leslie Church, Earle Gleason, Mark Morris, Terry Button, Jim Smith, Connie Hayes, Tim Dennis, Pat Brede, Shawna Bonshak, Nonie Flynn, Connie Hayes.

Doug and Jim Smith will do the audit this month.

Minutes of the December meeting were approved as presented.

Planning – Shawna Bonshak

Shawna reported there were 4 referrals at this month's Planning Board meeting. Shawna commended Michele Gee for all the work she did while Shawna was out.

Shawna reported there are two resignations from the Planning Board, Kevin North, at-large member and Karl Tober, Town of Potter representative.

Shawna reported a presentation on the Fiber Project by ECC and STN is scheduled after next Monday's legislature meeting.

Shawna reported fiber is expected to start going up by the 18<sup>th</sup> of the month.

Shawna reported she is working on the resubmission of the first grant disbursement. Shawna hopes to have this completed within the next week or two.

Shawna reported the Certificate of Completion for Penn Yan Marine was signed on December 30th. This means the site is officially clean.

Shawna reviewed the following resolutions that would be needed. The Committee approved.

- Resolution To Execute Notice Of Certificate of Completion
- Appropriate Environmental Cleanup Reserve Fund

Shawna reported she participated in a meeting with Mary Zelazeny, Danielle Lyman and Renee Bloom regarding transportation. Shawna explained there was discussion on a transportation survey. A needs analysis was done which shows there is still a need. The goal is to have another presentation to the Legislature in March.

Shawna reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman To Execute Community Development Block Grant Award Agreement

Real Property – Pat Brede

Pat reported she continues to look into pricing and demo's to update the equipment in her office.

Treasurer - Nonie Flynn

Nonie thanked the Committee/Legislature for the Non-Union salary increase for 2016 and fully funding the HRA accounts.

Nonie reviewed the 2015 appropriations.

Nonie reviewed the sales tax report which shows so far \$9,623,643.88 has been received and \$10,800,000.00 was budgeted. Nonie explained there is one more sales tax report to come in and expects to be a little over the budgeted amount.

Nonie reviewed the occupancy tax received which shows a total for the year of \$504,941.44 collected.

Nonie reported the outstanding funds from Federal and State is \$1,572,945.32

Nonie reported as of December 30<sup>th</sup> there are 97 parcels that have 2014 property taxes remaining unpaid.

Nonie reported the auditors will be here the second week in February and Nonie would like to have an Audit committee meeting sometime before they begin their audit in February. Doug proposed a meeting for February 3<sup>rd</sup> at 2:00p.m. Nonie will confirm the meeting date, time and location.

Nonie reported there will be a Flint Creek meeting tomorrow morning at 9:00 a.m. in the Executive Session Room.

Jim Smith moved to enter executive session to discuss matters that may lead to the appointment or employment of a particular person to a position as yet to be determined and the employment history of a particular person with the Legislature, Tim Cutler, and Nonie present, seconded by Ed Bronson.

VOTE: Unanimous

Meeting adjourned at 7:50p.m.