

PUBLIC WORKS COMMITTEE

January 4, 2016

Present: Dan Banach, Tim Dennis, Doug Paddock, Gary Montgomery, Ed Bronson, Elden Morrison, Bonnie Percy, Jim Multer, Bill Holgate, Leslie Church, Earle Gleason, Mark Morris, Terry Button, Jim Smith, Connie Hayes, Joe Reed, Dave Hartman.

Chairman Banach made the following comments: As the Committee Chair, I like to stick to the agenda. If you have anything that you would like brought up from a Committee member please see that I know about it and Connie knows about it ahead of time so we can get it on the agenda. Dan went on to say that he likes to run the meetings so we can get business done and do good work while we do it.

Dan and Jim Multer will do the audit this month.

Minutes of the December meeting were approved as presented.

Buildings & Grounds – Joe Reed.

Joe reviewed a position review form for a Building Maintenance Worker and also sought permission to back fill a position if a promotion was made. The Committee approved.

Joe reviewed the following resolution that would be needed. The Committee approved.

- Creation Of A Yates County Safety Committee

Joe reviewed the Weights and Measures monthly report.

Discussion took place on setting up a tour of the county buildings for Legislators. It was determined the tour would take place January 12th at 9:00. Any Legislator interested in going should meet in Connie's office at 9:00. NOTE: This tour was later rescheduled for January 25th.

Joe reported an inspection of the roof work was done on December 21, 2015. There are 3 items that still need to be addressed as weather permits. Joe will hold final payment until the balance of the work is completed.

Joe reported the quarterly inspections on the sprinklers, back flow testing and annual fire alarm testing at the Public Safety Building have been done. No issues were found.

Joe reported he contacted two companies regarding solar use. One company is not feasible and he is still waiting to hear from the other one.

Highway – Dave Hartman

Dave reported he has been working on the Title VI Compliance policy. Dave explained that because we receive federal funds we have to comply with the non-discrimination rules and regulations, which we are, but we have to have a formal policy and plan. Dave will have a resolution to adopt the policy at Monday's meeting.

Dave reviewed the following resolutions that would be needed. The Committee approved.

- Resolution Calling On the State Of New York To Restore Funding Parity Between The Capital Plans Of The Metropolitan Transportation Authority (MTA) And the NY State Department Of Transportation.
- Authorize Yates County To Participate In Cooperative Purchasing With Other Municipalities that Offer Cooperative Purchasing (Piggybacking) In Their Bid Specifications And to Purchase Materials, Equipment And Services From Various Purchasing Cooperatives For Best Value Practices.
- Locally Administered Project For Emergency Repairs On Cr #24 and CR #32

Dave reported the bids for the West Avenue Bridge Project have been sent out and are due back January 14th.

Dave reviewed his revised 2016 Capital Equipment Plan to reflect the need to replace the low boy trailer that is failing.

Meeting adjourned at 4:30p.m.